

Residential Builders' Warranty Certificate Reprint Request



Section 1 - Certificate information

Builder Name	Contact Phone Number		
<input type="text"/>	<input type="text"/>		
Domestic Licence No	Certificate / Policy Number	Name of Insurer	
<input type="text"/>	<input type="text"/>	<input type="text"/>	
Site address (include Lot Number of property if known)	State	Postcode	
<input type="text"/>	<input type="text"/>	<input type="text"/>	

Section 2 - General Information

Owner's Name	Year of construction	
<input type="text"/>	<input type="text"/>	
Contact Phone Number	Fax Number	Email address
<input type="text"/>	<input type="text"/>	<input type="text"/>
Owner's Postal Address	State	Postcode
<input type="text"/>	<input type="text"/>	<input type="text"/>
Please explain the reason for this request below		
<input type="text"/>		
<input type="text"/>		
<input type="text"/>		
<input type="text"/>		
<input type="text"/>		
<input type="text"/>		

Section 3 - Declaration

Declared by (name of Owner)	For and on behalf of	Signature	Date
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Section 4 - Certificate Reprint Fee - A fee of \$82.50 (Inc. G.S.T.) is payable on submission of this request form.

Certificate reprints are subject to an Administration Fee of \$82.50 (incl. GST). Paying by cheque: please make payable to HIA Insurance Services.
Paying by Credit Card: Please enter your credit card details in the section below. We do not accept personal or company cheques.

I authorise the fee / premium of to be deducted from my nominated credit card.

Card type <input type="checkbox"/> Mastercard <input type="checkbox"/> Visa	Card Number	Card Expiry (mm/yyyy)
<input type="text"/>	<input type="text"/>	<input type="text"/>
Name on Card	Signature	Date
<input type="text"/>	<input type="text"/>	<input type="text"/>

OFFICE DETAILS

Website: www.hiainsurance.com.au

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