



Existing Structure Cover Request

Please accompany this application with the following documentation

- Dilapidation report of the building(s) exposed
- Copy of your Building Contract
- Scope of works
- Cost breakdown of the project

IMPORTANT NOTE: Please note that the homeowner's contents are not insurable under this policy.

Insured Name

Policy Number

Contact Name

Phone Number

Email Address

Contract Details

Street Number

Street Name

Suburb

State

Postcode

Description of Works

Please provide a detailed description of the construction project

Existing Structure Cover Request Proposal Form

HIA Insurance Services Pty Ltd (ABN 84 076 460 967) (HIAIS).

HIAIS is an authorised representative (no.275925) of Aon Risk Services Australia Limited (ABN 17 000 434 720 AFSL 241141) (Aon). HIA0109-AU-2403-17

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Are you contractually obliged to insure the Existing Structure Cover on this project?

Yes No

Estimated Start Date

Estimated Completion Date

Contract Value (\$)

Principal/Homeowner Name

Mortgagee (if applicable)

Has the homeowner's Home building Insurance provider denied cover whilst project is under construction?

Yes No

Existing Structure Details

Value of Existing Structure (\$) (excluding contents, cost to rebuild in the event of total loss)

Age of Structure (years)

Is the structure heritage Listed

Yes No

Type of Construction

Existing Building Size (m2)

If the roof is being removed;

How many days will the roof be removed for?

What water damage protection measures in place?

Single Tarping

Double Tarping

Other, please supply details below:

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Will premises be occupied during construction?

Yes No

Will any structural work be undertaken?

Yes No

If yes, please describe

Is any Raising, Lifting, Piling or Underpinning work being undertaken?

Yes No

Claims & Compliance

Are you aware of any claims or circumstances that may give rise to a claim; that you have not yet notified to us or your Insurer?

Yes No

If 'Yes', please supply details below

Duty of Disclosure

Duty of Disclosure Before you enter into a contract of insurance, you generally have a duty under the Insurance Contracts Act 1984 (Cth) (**ICA**) to disclose anything that you know, or could reasonably be expected to know, or in the case of consumer contracts (as defined in Part IV of the ICA) (**Consumer Contracts**) to take all reasonable care to disclose anything that you know, or could reasonably be expected to know, that may affect the insurer's decision to insure you and on what terms. You have that duty after proposal, and up until the time the insurer agrees to insure you. You have the same duty before you renew, extend, vary or reinstate a contract of insurance.

You do not need to tell the insurer anything that:

- reduces the risk that is insured;
- is common knowledge;
- your insurer knows or should know as an insurer; or
- the insurer waives compliance with your duty of disclosure.

If you are uncertain about whether or not a particular matter should be disclosed to the insurer, please refer to any guidance issued in any insurance proposal or application form, your Duty of Disclosure obligations contained in any PDS and policy terms and conditions (as applicable) and contact your HIA Insurance Services representative.

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Non-disclosure

If you fail to take reasonable care in disclosing information to us in the case of Consumer Contracts, or do not tell your insurer anything you are required to, the insurer may cancel your contract or reduce the amount that it is required to pay you if you make a claim, or both. If your failure to disclose is fraudulent, the insurer may refuse to pay a claim and treat the contract as if it never existed.

In all instances, we recommend that you refer to any information provided by Aon to you or the insurer from time to time about your Duty of Disclosure and contact your HIA Insurance Services representative if you have any queries.

Declaration

I acknowledge and declare that:

- I am authorised to make this declaration;
- My insurance policy coverage is subject to the full terms and conditions of the policy wording and the specific coverage terms, sub-limits and endorsements set out in any quote and the information provided in this proposal;
- I have read and understood the Important Notices, including my duty of disclosure to the insurer;
- No proposal for insurance of this type has been declined by any insurer, nor has any such policy been cancelled or renewal thereof refused; and
- Aon may collect, use, store and disclose personal information to offer, promote, provide, manage and administer the financial services and products we and our group of companies offer, in the manner set out in the [Aon Privacy Notice](#). For further information about our privacy practices, please refer to the [Aon Australia Group Privacy Statement](#), a copy of which can be sent to you on request.

Full Name

Signature

Date

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Privacy Statement

HIA Insurance Services Pty Ltd ('HIAIS') is committed to protecting your personal information in accordance with the Australian Privacy Principles under the Privacy Act 1988 (Cth). We collect, use and disclose personal information to offer promote, provide, manage and administer the many financial services and products we and our group of companies are involved in, as set out in the HIAIS Privacy Notice.

Unless we hear from you otherwise, through the means set out in the HIAIS Privacy Notice, we will assume that you have read the HIAIS Privacy Notice and you have no objection to us handling your personal information in the manner set out in this notice (which includes contacting you to promote our products and services we think may be of interest to you).

A copy of the HIAIS Privacy Notice can be located on our website www.hiainsurance.com.au

Please note that further information may be required upon request from your broker or insurer.

Please return this document to your local HIAIS Representative or the below:

au.hiais@aon.com

1800 762 878

www.hiainsurance.com.au