



Single Project Contract Works & Public Liability

Named Insured

ABN (If applicable)

Postal Address

Street Number

Street Name

Suburb

State

Postcode

Contact Name

Phone Number

Email Address

Contractor's Licence

Project Specific Information

Site Address of Construction

Street Number

Street Name

Suburb

State

Postcode

Project Value (\$)

Principal/Owner's Name

Have your works already commenced?

☐ Yes ☐ No



**Start date of Project****Estimated Completion date of Project****Maximum Construction Period**

- | | | | |
|--|------------------------------------|------------------------------------|------------------------------------|
| <input type="checkbox"/> Less than 12 months | <input type="checkbox"/> 12 months | <input type="checkbox"/> 13 months | <input type="checkbox"/> 14 months |
| <input type="checkbox"/> 15 months | <input type="checkbox"/> 16 months | <input type="checkbox"/> 17 months | <input type="checkbox"/> 18 months |
| <input type="checkbox"/> 19 months | <input type="checkbox"/> 20 months | <input type="checkbox"/> 21 months | <input type="checkbox"/> 22 months |
| <input type="checkbox"/> 23 months | <input type="checkbox"/> 24 months | | |

Maintenance Period (as per your building contract)

- | | | | |
|-----------------------------------|------------------------------------|------------------------------------|--|
| <input type="checkbox"/> 6 months | <input type="checkbox"/> 12 months | <input type="checkbox"/> 18 months | <input type="checkbox"/> More than 18 months |
|-----------------------------------|------------------------------------|------------------------------------|--|

Description of Works:

Please provide a detailed description of the works to be undertaken at this project site.

Public Liability Limit Required

- | | | |
|--------------------------------------|---------------------------------------|---------------------------------------|
| <input type="checkbox"/> \$5,000,000 | <input type="checkbox"/> \$10,000,000 | <input type="checkbox"/> \$20,000,000 |
|--------------------------------------|---------------------------------------|---------------------------------------|

Products Liability – NOT INSURED

Has any work on the project already commenced? ☐ Yes ☐ No

(We cannot guarantee that a policy will be available if works have commenced, however in order for us to engage with insurers around this we will need some additional information)

If Yes provide the following details: Works completed description, value of completed works, date project started, reason for why you are asking for cover post-commencement & attach photographs of the project in it's current state.

Single Project Contract Works & Public Liability Proposal Form

HIA Insurance Services Pty Ltd (ABN 84 076 460 967) (HIAIS).

HIAIS is an authorised representative (no.275925) of Aon Risk Services Australia Limited (ABN 17 000 434 720 AFSL 241141) (Aon). HIA0109-AU-2403-10





Will your project involve any of the following?

If so, then select "Yes" and provide details in the text box below with reference to the number of the question.

- | | |
|--|--|
| 1. Any work involving asbestos | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 2. Excavation deeper than 3.5 metres | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 3. Has the proposed Contract Site been susceptible to bush fire or has a BAL (Bush Fire) rating? (If yes, please provide BAL rating) | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 4. Works involving Heritage listed sites or properties? | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 5. Underpinning, Piling, Re-Stumping or any weakening or removal of supports | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 6. A construction height exceeding 5 storeys or 15 metres? | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 7. Construction of a project with more than 1 basement level? | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 8. Works in, under or over water? | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 9. Civil works (roads, runways, dams, bridges, pipelines or railways)? | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 10. Contracts involving demolition works only, or contracts with more than 25% of the contract value derived from demolition activities? | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 11. Completing construction of any partially completed structure | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 12. Surrounding properties are less than 900 millimetres from boundary | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 13. Erection of any scaffolding over 4 metres in height | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 14. Work on an Island | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 15. Swimming pool building only | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 16. Unusual, unproven, experimental or prototypical methods/materials | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 17. Erection of machinery or plant
(to be fixed and remain at the contract site post completion) | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 18. Storage (other than of construction materials) | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 19. Has the proposed Contract Site been susceptible to flooding? | <input type="checkbox"/> Yes <input type="checkbox"/> No |



If you responded 'Yes' to any of the above, please provide details below:

Alterations & Additions Only

Please ask the Homeowner to check with their current domestic building insurer to see if the Existing Building will remain insured whilst this project is ongoing. If not, please provide the following detail

What is the Replacement Value for Existing Buildings on your worksite (excluding land value)?

Optional Extensions (subject to an additional premium)

Minor Plant

Minor Plant: Tools, Mini-Excavators, Bobcats, Forklifts and Non-Major Plant, (excludes Mobile Phones, Tablets and Laptops). Includes cover for minor plant and equipment owned by you or hired in. Covered Anywhere in Australia

Major Plant

Major Plant: Cranes, Hoists, excavators, Loaders, Graders, Rollers, Trenching and Pilling Equipment, Concreting Plant, Liftinf Devices & Mobile Construction Machinery or Vehicles. Includes cover for major plant and equipment owned by owned by you or hired in. Covered whilst on or about the site which your business is contracted on.



Claims & Compliance

Has any party taking out this insurance experienced any of the following?

Insolvency – been involved in a company or business which became insolvent or subject to any form of insolvency administration (e.g. liquidation or receivership) in the last 5 years.

☐ Yes ☐ No

Bankruptcy – been involved in a company or business which became bankrupt in the last 5 years but discharged. If you are an individual, been bankrupt in the last 5 years.

☐ Yes ☐ No

Insurer imposed special conditions – had any insurance declined or cancelled, proposal/application rejected, renewal refused, claim rejected, special conditions or excess imposed by an insurer in the past 5 years.

☐ Yes ☐ No

Criminal offences – have you or any other partner or director of your business been charged or convicted of a criminal offence?

☐ Yes ☐ No

Have you had any Material Damage, Third Party Liability or Tools Claims in the past five (5) years?

☐ Yes ☐ No



If 'Yes', to above question please provide details below

Date of Loss	Nature of Claim (Theft, Malicious Damage ect)	Excess (\$)	Amount Paid (\$)

Stamp Duty Exemption (NSW Only)

Are you Eligible for the NSW Stamp Duty Exemption?

☐ Yes ☐ No ☐ N/A

If yes, please sign the Stamp Duty Exemption Declaration form provided by our office.

In NSW, if you are an individual partnership, company or trust carrying out a business with an aggregated turnover of less than \$2 Million (Small Business). You may be eligible to seek a stamp duty exemption.*

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IMPORTANT: Single Project Policies – No Products Or Long Term Liability

Single Project policies provide cover for a single project during the period of construction (only). Unlike annual policies (which are renewed each year), a single project policy does not provide products/long term liability insurance. This means there is no cover for personal injury or property damage arising from your “product” once construction ends. This will also not be covered under Home Owners Warranty (HOW) insurance. To avoid this exposure, you need to hold separate products liability insurance cover at the time the personal injury or property damage incident occurs (which can be 5 or even 15 years after construction ends). If you take out a single project policy, we recommend also taking out an annual liability policy (or appropriate run-off cover, if available) which, if renewed each year, will provide long term products liability cover beyond the construction period and for the period of the policy. Please contact an HIAIS broker if you would like to discuss whether this policy meets your circumstances or any other insurance options.

Duty of Disclosure

Duty of Disclosure Before you enter into a contract of insurance, you generally have a duty under the Insurance Contracts Act 1984 (Cth) (**ICA**) to disclose anything that you know, or could reasonably be expected to know, or in the case of consumer contracts (as defined in Part IV of the ICA) (**Consumer Contracts**) to take all reasonable care to disclose anything that you know, or could reasonably be expected to know, that may affect the insurer’s decision to insure you and on what terms. You have that duty after proposal, and up until the time the insurer agrees to insure you. You have the same duty before you renew, extend, vary or reinstate a contract of insurance.

You do not need to tell the insurer anything that:

- reduces the risk that is insured;
- is common knowledge;
- your insurer knows or should know as an insurer; or
- the insurer waives compliance with your duty of disclosure.

If you are uncertain about whether or not a particular matter should be disclosed to the insurer, please refer to any guidance issued in any insurance proposal or application form, your Duty of Disclosure obligations contained in any PDS and policy terms and conditions (as applicable) and contact your HIA Insurance Services representative.

Non-disclosure

If you fail to take reasonable care in disclosing information to us in the case of Consumer Contracts, or do not tell your insurer anything you are required to, the insurer may cancel your contract or reduce the amount that it is required to pay you if you make a claim, or both. If your failure to disclose is fraudulent, the insurer may refuse to pay a claim and treat the contract as if it never existed.

In all instances, we recommend that you refer to any information provided by Aon to you or the insurer from time to time about your Duty of Disclosure and contact your HIA Insurance Services representative if you have any queries.



Declaration

I acknowledge and declare that:

- I am authorised to make this declaration;
- My insurance policy coverage is subject to the full terms and conditions of the policy wording and the specific coverage terms, sub-limits and endorsements set out in any quote and the information provided in this proposal;
- I have read and understood the Important Notices, including my duty of disclosure to the insurer;
- No proposal for insurance of this type has been declined by any insurer, nor has any such policy been cancelled or renewal thereof refused; and
- Aon may collect, use, store and disclose personal information to offer, promote, provide, manage and administer the financial services and products we and our group of companies offer, in the manner set out in the [Aon Privacy Notice](#). For further information about our privacy practices, please refer to the [Aon Australia Group Privacy Statement](#), a copy of which can be sent to you on request.

Full Name

Signature

Date

Privacy Statement

HIA Insurance Services Pty Ltd ('HIAIS') is committed to protecting your personal information in accordance with the Australian Privacy Principles under the Privacy Act 1988 (Cth). We collect, use and disclose personal information to offer promote, provide, manage and administer the many financial services and products we and our group of companies are involved in, as set out in the HIAIS Privacy Notice.

Unless we hear from you otherwise, through the means set out in the HIAIS Privacy Notice, we will assume that you have read the HIAIS Privacy Notice and you have no objection to us handling your personal information in the manner set out in this notice (which includes contacting you to promote our products and services we think may be of interest to you).

A copy of the HIAIS Privacy Notice can be located on our website www.hiainsurance.com.au

Please note that further information may be required upon request from your broker or insurer.

Please return this document to your local HIAIS Representative or the below:

au.hiais@aon.com

1800 762 878

www.hiainsurance.com.au

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