

QBE Builders' Warranty Insurance SA Application for a Single Job Specific Policy

An extract of building contract must accompany this application including:

- Particulars of the contract, noting all builder details (including ABN/ACN), owner details and site address details.
- Contract price/costings section.
- Signature page/s.

Typically this information is covered on pages 1 and 19 of the new home contract, 1,2 and 17 of the cost plus contract and 1, 2 and 19 of the alteration and addition contract. **Please check to ensure the above points are covered if you are not using HIA contracts.**

⚠ The name of builder and ACN/ABN on contract must exactly match details in Section 1 of this application form. If not, please contact your servicer.

IS YOUR PROJECT A MULTI UNIT DEVELOPMENT?

Does this project comprise of four (4) or more dwellings?

NO

Please proceed using this form.

YES

Is there only one home owner you are signing a contract with?

NO

Are there any 'common works' as part of this contract?
(adjoining/party walls, communal driveways, construction of common access roads and common utility points)

NO

Is the construction being carried out over one lot/title?

NO

Please proceed using this form.

YES

Please contact HIA Insurance Services to obtain the 'Multi Unit Development Job Specific Policy Application Form'

Note: Supporting documents will be required.
Premium loading applies.

A multi unit development is classed as the following:

- A project which comprises of four or more dwellings AND;
- project consists of "Common Works". "Common Works" can be defined as adjoining walls, communal driveways, construction of common access roads or common utility points.

If you are completing a multi unit project, please contact our office and obtain the "Multi Unit Development Application Form".

Note the following supporting documents may also be required: Certificate of title, copies of the contract/s and proof of finance.

PAYMENT DETAILS FOR JOB SPECIFIC POLICY INSURANCE

A premium is payable on submission of this application form. **Paying by cheque:** please make payable to HIA Insurance Services. **Paying by Credit Card:** Please enter your credit card details in the section below. Credit card transactions will incur a surcharge, to view the current card payment/interchange fees please visit the following: aon.com.au/australia/terms_of_business.jsp.

Credit Card Type

Mastercard Visa AMEX

I authorise the fee / premium of

\$

to be deducted from my nominated credit card.

Card Number

CCV Number

Card Expiry (mm/yyyy)

Name on Card

Signature

Date (dd/mm/yyyy)

To the extent permitted by law, we may correspond with you by electronic communication unless you instruct us not to do so (and vice versa). Electronic communications, such as emailed credit card information are not always secure and they may be read, copied or interfered with in transit. We are not responsible for any of the risks associated with electronic communication.

LODGEMENT DETAILS - Please ensure this application is lodged per the below options.

Applications sent to QBE directly will be subject to delay. If you have any queries, please call HIA Insurance on the below details.

Address: PO Box 131 Welland SA 5007 **Fax:** 08 8340 7599 **Email:** au.sawarranty@aon.com

Phone Number: 1300 600 601 **Website:** www.hiainsurance.com.au

QBE Builders' Warranty Insurance SA Application for a Single Job Specific Policy

This application form is to be used where a policy is required for a single dwelling contract, or up to a maximum of three (3) dwellings on the one site in Western Australia (one application per dwelling is required).

Important note The following information/documentation must accompany this application:

Extract of building contract that details the names of the contracting parties, date of the contract, contract price, name of builder and ACN/ABN of builder (must exactly match details in Section 1 of this application. If not, a policy cannot be issued.)

! The name of builder and ACN/ABN on contract must exactly match details in Section 1 of this application form. If not, please contact your servicer.

SECTION 1: Builders Details

Building Entity

ACN ABN Building Licence/Registration Number

Business Address

Contact Name Mobile Number

Email

SECTION 2: Home Owner Details (as per contract)

Name

Current Address

Suburb/Town State Postcode

Email

Mobile/Phone Number ABN (if applicable)

Is the home owner entitled to claim an Input Tax Credit on the Premium? No Yes - If so, how much – 100% or other?

Is there any type of existing relationship between the builder and the home owner? No Yes

If yes, please provide full details of any related party interests eg. family members, joint venture/land ownership, common directors/shareholders etc.

SECTION 3: Site Location Details

Lot number Unit number/s Street number Street name

Suburb/Town State Postcode

SECTION 4: Contract Details (Note: Contract price must include GST and builders margin)

Signed Contract Date (dd/mm/yyyy) Estimated Start Date (dd/mm/yyyy) Estimated Completion Date (dd/mm/yyyy)

Standard Fixed Price Contract \$ **or** Cost Plus Contract: Budget \$ Margin % **or**

Project Management: Budget \$ Management Fee \$ **or** Speculative Development: Budget \$ Margin %

Has Architect/designer tendered project? No Yes

If yes, please supply details

SECTION 5: Construction Information

1. Please state the category of works being completed:

New single dwelling/s Alteration - structural Alteration - non structural Swimming pool Carport/Garage
 Other, please list > Number of Storeys

2. What is the Soil Classification for this site? A S M H P E Other

3. Name the Geotechnical engineer who classified the site

4. Name/Address of Engineer preparing the footings

5. Living area (Sq m) Garage/Carport size (Sq m) Verandas area (Sq m)

Value of any external or other works included in the contract price \$

Type of Construction (e.g slab, BV, tiled roof, etc) \$

Fencing/Retaining Walls \$

Paving/Landscaping \$

Other (e.g swimming pool) \$

Give details

SECTION 6: YOUR DUTY OF DISCLOSURE

The information you provide in this application is relevant to QBE's decision as to whether to offer future builder's warranty insurance.

Your duty of disclosure

Before you enter into an insurance contract, you have a duty to tell us anything that you know, or could reasonably be expected to know, may affect our decision to insure you and on what terms.

You have this duty until we agree to insure you.

You have the same duty before you renew, extend, vary or reinstate an insurance contract.

You do not need to tell us anything that:

- reduces the risk we insure you for; or

- is common knowledge; or
- we know or should know as an insurer; or
- we waive your duty to tell us about.

If you do not tell us something

If you do not tell us anything you are required to, we may cancel your contract or reduce the amount we will pay you if you make a claim, or both.

If your failure to tell us is fraudulent, we may refuse to pay a claim and treat the contract as if it never existed.

SECTION 7: BUILDER DECLARATION AND ACKNOWLEDGEMENT

I/We declare and acknowledge that:

- The Insurer QBE has the right to decline any Builders Warranty Insurance application.
- The Insurer QBE or its Agents reserve the right at all times to seek additional information from the builder and all other parties to this application.
- The details as provided in this application are true and correct.
- I/We have not been refused or declined Builders Warranty Insurance or any other form of construction insurance in the past.
- I/We authorise QBE and its related entities, to collect or disclose any personal

information to any other Builders Warranty Insurers, Insurance Reference Services or relevant Statutory Authorities and that where I/we have provided information about another person as in the case of a building owner or employee that this person has been or will be made aware of this.

- I/We acknowledge that QBE reserves the right to apply an additional premium in the event of a 20% or greater variation to the original contract price.
- I/We declare that as at the date of signing this application that I/we are solvent.

Declared by (Name)

Position/Title

For and on behalf of (name or Applicant entity)

Signature

Date (dd/mm/yyyy)

PRIVACY STATEMENT

HIA Insurance Services Pty Ltd ('HIAIS') is committed to protecting your personal information in accordance with the Australian Privacy Principles under the Privacy Act 1988 (Cth). We collect, use and disclose personal information to offer, promote, provide, manage and administer the many financial services and products we and our group of companies are involved in, as set out in the [HIAIS Privacy Notice](#).

Unless we hear from you otherwise, through the means set out in the [HIAIS Privacy Notice](#), we will assume that you have read the [HIAIS Privacy Notice](#) and you have no objection to us handling your personal information in the manner set out in this notice (which includes contacting you to promote our products and services we think may be of interest to you).

A copy of the [HIAIS Privacy Notice](#) can be located on our website www.hiainsurance.com.au

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